

Public Partners Program



Must be a U.S. Citizen to apply

Application Instructions

STEP 1. Pre-enroll at the DBIDS Web Link at <https://dbids-global.dmdc.mil/enroll#!/>. If you are not successful with this link, use the following Web Link <https://www.dau.mil/faq/p/DoD-PKI-Certificates> as an alternative. **If the two links do not work please use Google to search “dbids pre enrollment” and click on the first option to come up.** Follow the step-by-step instructions. You will be required to enter the following sponsor information:

Sponsor Name: Jordan Behrens
Sponsor Email: jordan.behrens@usmc-mccs.org
Sponsor Phone number: (808) 254-2107
Comments (Purpose of visit): MCCS - Public Partners Program

STEP 2. Complete the bottom portion of this form and provide us the 6-digit alpha-numeric pre-enrollment confirmation code with your name and date of birth by 1) calling the Klipper Pro Shop at (808) 254-2107; 2) emailing Jordan Behrens at jordan.behrens@usmc-mccs.org 3) mailing your information to us by following the mailing instructions below; or 4) visiting the Pro Shop in person for direct processing. Once you have been approved for the Public Partners Program Pass you will receive an **email** to set up an appointment to pick up your DBIDS credentials at the Pass House.

STEP 3. When you check in at the Pass House, you will be required to provide your 6-digit pre-enrollment confirmation code; the two forms of ID used to pre-enroll in **DBIDS**; valid Hawaii Driver’s License; Vehicle Registration; Auto Insurance and Safety Check. **The two forms of ID will be your original social security (SS) card or a W2 with SS # on it and a valid picture ID (driver’s license).** You will also need to bring your passport if you entered your passport number into the DBIDS site.

If you are mailing in your application please fill out the information below and mail to:

*Kaneohe Klipper Golf Course
Attn: Public Partners Program
Bldg. 3088
MCB Hawaii, Kaneohe Bay, HI 96863*

Please allow up to 6 weeks for processing.

PLEASE REMEMBER that the “Public Partners Program” pass is offered to you as a privilege. The pass allows access to the K-Bay Lanes, Klipper Golf Course, and Officers’ Club, only. If you are found anywhere on base other than these approved MCCS facilities, your privileges and access to the base will be revoked immediately.

| Full Name | Date of Birth | DBIDs 5-Digit Code | Email | Phone Number |
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Complete all the information above and email this form to jordan.behrens@usmc-mccs.org