



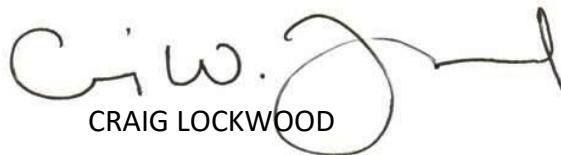
UNITED STATES MARINE CORPS
MCB HAWAII EDUCATION CENTER
MARINE CORPS BASE HAWAII
BOX 63073
KANEHOHE BAY, HAWAII 96863-3073

IN REPLY, REFER TO:
1560
MCCSMFP
01 JAN 2021

FROM: Supervisory Education Services Specialist, Marine Corps Base Hawaii
TO: Commanding Officers, Marine Corps Base Hawaii
REF: MCO 1560.25
SUBJ: MILITARY ACADEMIC SKILLS PROGRAM (MASP)

ENCL: (1) Program Description
(2) Acknowledgement of Student Responsibilities
(3) Testing/Academic Information
(4) Calendar Year (CY) 2021 Schedule (Revised 15 DEC 2020)

1. The Military Academic Skills Program (MASP) is available at no cost to all Commands. Designed to improve basic academic skills, this program is available to both career Marines and those Marines transitioning back into the civilian community. MASP students gain proficiency in reading comprehension, written and verbal communication, mathematics and testing.
2. MASP is conducted during normal daytime duty hours, with curriculum and instructors provided by the Hawaii State Department of Education's Waipahu School for Adults - Windward Campus (WSA).
3. Commands are encouraged to refer Marines in the following categories:
 - a. Enlisted personnel with a General Technical (GT) score of 99 or below
 - b. Enlisted personnel who score below a 10.2 on the Test of Adult Basic Education (TABE)
 - c. Enlisted personnel who seek improved work performance, qualification for a lateral MOS move, specialized school or officer candidacy, or for success after active duty service
4. Marines with a GT score of 99 or below are given priority placement. A GT score of 100-119 will be placed on a standby status. MASP is not designed for those with GT scores of 120 or above; those Marines are encouraged to use active duty Tuition Assistance (TA) and take CLEP & DSST exams. The Online Academic Skills Course (OASC), the online version of MASP, is also available.
5. Applications are accepted in the following priority: ① active duty Marines, ② service members from other branches, ③ family members, and ④ on-base DoD civilians.
6. Failure to comply with all requirements in this information packet may result in the applicant's disqualification to participate.
7. The Education Center's accountability of participating Marines at all times is paramount.


CRAIG LOCKWOOD

PROGRAM DESCRIPTION

1. SCHEDULE: Class meets in the Education Center (Bldg 220), Monday through Friday, for four weeks. Each day consists of three (3) hours of English and three (3) hours of math. Daily class schedule is as follows:

MONDAY THROUGH FRIDAY:

- Morning class: 0800–1100
- Lunch/errands: 1100–1230
- Afternoon class: 1230–1530

2. PARTICIPATION: MASP students must attend both the English and math portions. Wounded Warriors may be given special consideration to complete a half curriculum (either English or math), with approval from the WW Detachment Command.
3. PRE- AND POST-ASSESSMENT TOOL: All MASP students are required to take the eCASAS exam on the first day and on the last day of MASP. This is how MASP tracks improvement.
4. DRESS CODE: Monday through Thursday, attire is appropriate military uniform of the day. On Friday, students may wear appropriate civilian clothing, per MCB Hawaii policy; shorts and slippers/flip-flops, however, are prohibited.
5. ATTENDANCE: Due to the accelerated nature of MASP, 100% attendance is essential for all participants. Students are required to schedule appointments before and after class, or during their lunch break. Students may not use instruction time for outside appointments. Unit 72s and 96s do not apply while attending MASP. No class is conducted on federal holidays.
6. UNIT DUTY: MASP is an intensive academic program with required homework. Therefore, we respectfully request that no unit duty or activities that will interfere with student participation or study be scheduled Sunday through Thursday evening.
7. COST: There is a one-time, non-refundable \$40 cash enrollment fee paid to the Waipahu School for Adults – Windward Campus, collected on the first day of class.
8. CONTACT: Any questions regarding program requirements or class attendance should be directed to the Education Center at (808) 257-2158.

ACKNOWLEDGEMENT OF STUDENT RESPONSIBILITIES

— Please print **LEGIBLY** —

Applicant's Last Name First Name MI Rank EDIPI

Unit / Company / Squadron EAS Duty Phone Cell Phone

Email MASP Start Date and End Date

Please read and **INITIAL** the following four statements indicating your acknowledgement:

- a. I understand that I must comply with all requirements to be eligible to participate in MASP.
- b. I understand that assignment to MASP represents a commitment to attend ALL classes. The classroom will be my appointed place of duty. Failure to attend class without notification may result in a charge of Unauthorized Absence (UA). Unexcused absences will be reported directly to my unit Command.
- c. I understand that curriculum and testing will be provided by the Waipahu School for Adults – Windward Campus (WSA).
- d. I understand that I will be contacted by WSA in approximately six months to provide follow-up information, as mandated by federal data reporting requirements.

Signature of Applicant Today's Date

Print Name of 1st Sergeant Signature of 1st Sergeant Today's Date

Print Name of Commanding Officer (CO), or Unit Education Officer (UEO), or Officer in Charge (OIC)

Signature of CO, or UEO, or OIC Today's Date

TESTING/ACADEMIC INFORMATION

1 YOUR CURRENT ASVAB SCORES:

My AFQT Score = _____ My GT Score = _____

Scores can be found in your Basic Training Record (BTR), via Marine Online (MOL)

2 TEST OF ADULT BASIC EDUCATION (TABE):

I have not taken TABE / I have taken TABE previously, on: _____
Approximate date you took the TABE

3 COLLEGE CREDIT:

I do not have prior college / I do have prior college: _____
Describe how much prior college credit

4 I AM TAKING MASP FOR THE FOLLOWING REASON(S): *Check all that apply*

- | | |
|--|--|
| <input type="checkbox"/> Active Duty Tuition Assistance (TA) | <input type="checkbox"/> Reenlistment |
| <input type="checkbox"/> Lateral MOS move | <input type="checkbox"/> College preparation prior to Transition |
| <input type="checkbox"/> Officer candidacy | <input type="checkbox"/> Other: _____ |
-

In at least 50 words, explain your personal and professional goals and reason for attending MASP:

**PLEASE PRINT
LEGIBLY**

**Military Academic Skills Program (MASP)
Marine Corps Base Hawaii
Waipahu School for Adults - Windward Campus**



PRE-REGISTRATION FORM

ENROLLMENT FEE: \$40.00 (\$20 English plus \$20 Math)

CLASS START DATE: _____ **CLASS END DATE:** _____

Today's Date: _____

Last Name: _____ First Name: _____ MI: _____

Address: _____ City: _____ Zip: _____

Home/cell phone: _____ Work phone: _____ Email: _____

Birth Date: _____ Age: _____ Gender (circle): Male Female

Last school attended: _____ State: _____ Last grade completed: _____

Emergency Contact: _____ Phone: _____

ETHNICITY

Check one: _____ Hispanic _____ Not Hispanic

Check all that apply:

- _____ American Indian/Alaskan Native
- _____ Black/African American
- _____ Chinese
- _____ Filipino
- _____ Hawaiian/Part Hawaiian
- _____ Hispanic
- _____ Indo Chinese
- _____ Japanese
- _____ Korean
- _____ Micronesian
- _____ Other Asian
- _____ Other Minorities
- _____ Other Pacific Islander
- _____ Samoan
- _____ White

Employment Status:

- _____ Employed – Full-time
- _____ Employed – Part-time
- _____ Unemployed (looking for work)
- _____ Not looking for work
- _____ Unavailable for work

Goals (for NRS Students Only)

- _____ Enter training program
- _____ Achieve citizenship
- _____ Leave public assistance
- _____ Increase involvement in child's education
- _____ Increase involvement in community activities

MCB HAWAII MILITARY ACADEMIC SKILLS PROGRAM (MASP)

CY 2021 SCHEDULE

Revised: 01 JAN 2021

SESSION	START DATE	END DATE	FEDERAL HOLIDAYS	
1	05 JAN 2021	02 FEB 2021	18 JAN	MLK, Jr. Day
2	08 FEB 2021	08 MAR 2021	15 FEB	Presidents Day
3	15 MAR 2021	09 APR 2021		
4	19 APR 2021	14 MAY 2021		
5	24 MAY 2021	21 JUN 2021	31 MAY	Memorial Day
6	28 JUN 2021	26 JUL 2021	05 JUL	Independence Day
7	02 AUG 2021	27 AUG 2021		
8	07 SEP 2021	04 OCT 2021	06 SEP	Labor Day
9	12 OCT 2021	08 NOV 2021	11 OCT	Columbus Day
CY 2022	03 JAN 2022	31 JAN 2022	17 JAN	MLK, Jr. Day