



UNITED STATES MARINE CORPS
MARINE CORPS BASE HAWAII
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BaseO 5532 Ch 4
PMO
25 OCT 2017

BASE ORDER 5532 Ch 4

From: Commanding Officer, Marine Corps Base Hawaii
To: Distribution List

Subj: BASE SECURITY AND ACCESS CONTROL

Encl: (1) New paragraph 4012

1. Situation. To transmit and change paragraphs to the basic Order.
2. Mission. This change updates Marine Corps Base Hawaii (MCBH) processing of Agent Privilege Card.
3. Execution. Delete all of paragraph 4012 in chapter 4 of this Order and replace with the paragraph in the enclosure.
4. Command and Signal
 - a. Command. This change to the Order is applicable to MCBH subordinate commands, Directors, and all tenant commands and organizations aboard the installation. This Order also applies to all military service members (active and reserve, on or off duty), military dependents, designated sponsors and all other civilian personnel working and/or visiting MCBH.
 - b. Signal. This change to the Order is effective the date signed.

A handwritten signature in black ink, appearing to read "R. LIANEZ", written over a horizontal line.

R. LIANEZ

DISTRIBUTION: A

3. Return to Owner. PMO will attempt to locate the owner by checking reports of lost or stolen property and by other investigative methods. Once located, PMO will release the property to the owner or a representative of the owner's command.

4. Disposition of Found Property. If the owner of private property cannot be determined or located, or if the owner fails to claim the property after written notification, the property will normally be disposed of through the Defense Reutilization Marketing Office (DRMO) per reference (b), as follows:

a. Less Than \$25 Value. Items with a fair market value of less than \$25 will be turned over to DRMO without delay when efforts to determine the owner, an heir or next of kin, or a legal representative are unsuccessful.

b. Greater Than \$25 Value. Items with a fair market value of \$25 or more will be retained at least 45 days by PMO before turn-in to DRMO.

c. Unclaimed Property. If the owner, heir, next of kin or legal representative is determined but not found, PMO will retain the property at least 45 days after notification of the time and place of the intended disposition is made by registered mail to that person at the last known address.

d. Property of Deceased Members. Diligent efforts will be made to determine and locate the heirs or next of kin of deceased military members to return personal property. Property remaining unclaimed will be retained for two years after the death of the member.

1006. CONTROL OF CHILDREN

1. Parental Responsibility. Parents are responsible for the safety and control of their children aboard MCB Hawaii at all times. "Parent" includes legal guardians, stepparents, surrogate parents or other sponsors of minors aboard MCB Hawaii.

a. Prohibited Play Areas. Parents will ensure their children do not play in the streets, nonresidential parking lots, industrial and construction areas, dumpsters, sewers, condemned buildings, vacant buildings, on the Kaneohe Bay Golf Course or other dangerous or prohibited areas. Children may play on side streets only under direct parental supervision.

b. Attending Children. A responsible person must attend children five years old or younger at all times aboard MCB Hawaii. For the purpose of this section, a responsible person is defined as a person at least 12 years old, and possessed of sound judgment and full mental capacity. Children 12 years old or older may be left alone in quarters and may care for children 2-11 years old for a period of time not to exceed 12 hours provided they are of sufficient maturity to take appropriate action in the event of an emergency. It is highly recommended that newborns and infants be cared for by a responsible adult due to the risks associated with that age group. Children 10 years old or older may use beaches, theaters, swimming pools and other public areas (outside the family housing areas) on their own. Children 6-9 years old must be attended by a responsible person at all times while at beaches, theaters, swimming pools and other public areas. Children in the first grade and up may walk directly to and from Mokapu Elementary school on their own, provided they are adequately instructed on pedestrian safety and

child safety. Information is available from the National Center for Missing and Exploited Children at www.missingkids.com.

c. Juvenile Curfew. Parents will ensure that children comply with the Hawaii curfew law, under which unaccompanied children younger than 16 years old will be clear of public places and streets between 2200 and 0600. This curfew is extended to 30 minutes after a scheduled event for children proceeding directly home from the event. Sponsors of scheduled activities attended by children that end after curfew will notify PMO in advance.

2. Reporting Violations. Anyone observing an unsafe condition or violation of parental responsibilities will immediately report the offense to military police.

1007. DISTRIBUTION OF OFFENSE REPORTS AND DISPOSITION OF OFFENSES

1. Military Personnel. Military Police Incident Complaint Reports, criminal investigation reports, NCIS reports and other non-traffic related reports received or generated by the Provost Marshal concerning alleged offenses by military personnel will be forwarded to the officer exercising special courts-martial jurisdiction over the alleged offender. Except for offenses adjudicated through the U.S. Magistrate District Court or MCB Hawaii Traffic Court, Commanding Officers are responsible to determine disciplinary action for offenses allegedly perpetrated by members of their command.

2. Civilians. The Provost Marshal or Supervisory Special Agent, NCIS, will forward reports of serious criminal offenses to the Commanding Officer for disposition. The Staff Judge Advocate (SJA) may refer certain offenses directly to the U.S. Magistrate District Court via a criminal information report. Juvenile offenses may be referred to the State of Hawaii Family Court. The commanding officer may also take administrative actions based on the severity of the offense, any record of previous offenses committed by the individual, and the probable effect on the health, morale, welfare, safety and security of other MCB Hawaii residents and employees. Activities that interfere with the mission of this command are also subject to administrative action. These administrative actions include, but are not limited to, written or oral warnings, denial of privileges and debarment from MCB Hawaii. PMO is authorized to issue letters temporarily debarring civilians from MCB Hawaii when their actions are contrary to good order and discipline.

3. Military Dependents. Military personnel are responsible for the actions of their family members. The military member is responsible to ensure that family members are aware of laws and regulations. A copy of each report concerning offenses by military family members will be referred to the military member's Commanding Officer and the Base Inspector.

4. Eviction from Housing. In addition to the administrative actions listed above, the Commanding Officer may direct the matter to the Base Magistrate for possible debarment from government/privatized quarters and/or assign military members and their families to counseling and community service. Matters that may be forwarded to the base magistrate for adjudication include:

a. Offenses and crimes by the military member and/or family members or guests.