

COMMAND AUTHORIZATION LETTER FOR ARMED FORCES CLASSIFICATION
TEST (AFCT)

COMMAND LETTERHEAD

(Must use Battalion/Squadron level Letterhead-not Company level)

1230
Office Code
Date

From: Commanding Officer (Only Battalion/Squadron level CO)
To: MCB Hawaii Education Center (Test site)

Subj: AUTHORIZATION FOR IN-SERVICE RETEST OF THE AFCT ICO
SERGEANT I.M. MOTIVATED EDIPI/0111 USMC

Encl: Certified True Copy of MCTFS TEST screen

Ref: (a) MCO 1230.5c (Marine must meet requirements to test per
MCO)

1. In accordance with the reference, Sergeant Motivated meets the requirements for an in-service retest of the AFCT. Sgt I.M. Motivated is applying for (STATE THE REASON FOR TESTING, i.e. lateral move to MOS XXXX) and needs to attain a (specify score required, i.e. GT score of 110). He/She currently possesses a GT score of 108 and he/she last tested on 28 January 2006. Attached is a certified true copy of his/her TEST screen from MCTFS verifying these scores.
2. Point of Contact for this request is Major I.M. Incharge, Commanding Officer, Marine Unit, overseas at (123) 456-7890, DSN 456-7890.

I.M. Incharge
(or By Direction)

*****Anyone signing other than the Battalion/Squadron CO must have
By Direction*****

Submit the following items to the MCB Hawaii Education Center to register for the AFCT:

1. Official Command Authorization Letter for AFCT
2. Certified True copy of Test screen from MCTFS (See S-1 for assistance. Scores from MOL will not be accepted!)
3. MCB Hawaii Education Center Classification Test Registration form

**** TEST SCORES ****

07/19/2016

20:18:20

EDIPI:
RUC:

NAME:
COMPANY CODE: PRES-GRADE: RECSTAT: COMP CODE:
PLT CODE: TRNGRP: R-RECSTAT: RCOMP-CODE:

CLASS TEST *AFQT ASVAB* *LANGUAGE SCORES*
VER: SCORE: DLAB SCORE:
TYPE: FORM: DATE:
DATE:

ASVAB TEST *GCT SCORES* *MISC TEST SCORES*
GT GCT ARC SCORE:
MM PA ARC DATE:
EL AR EDPT SCORE:
CL RV EDPT DATE:
AC

FOREIGN LANGUAGE *SELF PROFESSED LANG*

*stamped, signed, rank
and dated*

E-7 or above

**CERTIFIED TRUE COPY
OF ORIGINAL**

*If E-6 and below, submit
by direction letter*

ENCLOSURE (1)