

Office Use Only  
 Received by:

\_\_\_\_\_

## DANTES TEST REGISTRATION FORM

*Note: Active duty personnel who submit this form have priority over walk-ins.*

**\*\*\* WRITE TEST DATE IN SPACE AFTER SELECTED EXAM \*\*\***

\_\_\_\_\_

*Print Full Name* *Rank* *EDIPI / Birth Date* *Unit*

1. I request to be registered to take the following DANTES-supported tests on the indicated dates:

Test for Adult Basic Education (TABE): \_\_\_\_\_

ACT: \_\_\_\_\_ *I have previously taken ACT or SAT on active duty:*  Yes  No

SAT: \_\_\_\_\_ *I have previously taken ACT or SAT on active duty:*  Yes  No

2. Please check:  First-time taking this test.  I've taken this test before on: \_\_\_\_\_ (date)

3. I understand that once registered, I must sign in at the Education Center *prior* to the scheduled test time.

4. I understand that I must have two (2) valid picture ID cards in order to test.

5. I confirm that I have read all test registration materials prior to taking specified test.

6. I will complete and submit any required additional registration forms *prior* to the test date.

\_\_\_\_\_  
 Signature of examinee Date

\_\_\_\_\_  
 Duty Phone Cell Phone Email

***I certify that this section is aware of the above servicemember's desire to take the indicated test(s). This service member will be authorized the time required to complete the exam on the testing date.***

\_\_\_\_\_  
 Printed Name of CO, OIC, EO Signature Date

\_\_\_\_\_  
 Duty Phone Cell Phone Email

## EXAM DESCRIPTIONS

- GED [ACTIVE DUTY ONLY]= General Educational Development exam (active duty only): high school equivalency test. GED is now computer-based. To be eligible to take official GED, you must complete a GED practice test. There are 4 practice tests: (1) free sample test questions, (2) free Quarter Length Practice Test, (3) Adult Education Centers [with fee], and (4) official "GED Ready" practice test [with fee]. Important: to receive reimbursement, you MUST see Education Center first.

\*Effective 1 October, GED vouchers will no longer be available. Service members will receive reimbursement for the GED and the process will be the same as for the GRE/GMAT/Praxis/ACT/SAT.

- TABE = Test of Adult Basic Education; required for TA users with GT scores 99 or below
- ACT = formerly American College Test; college entrance exam
- SAT = Scholastic Aptitude Test; college entrance exam

*Note: No SAT exams are administered July-September each year.*

\*Effective 1 July 2016, service members will have the "option" to take the ACT/SAT at off-base test centers and be reimbursed for the exam. As with the GRE/GMAT and Praxis reimbursements, the process will be the same. Service members will complete the CAC-enabled online Reimbursement form on the DANTES website and upload a copy of their official score report and payment receipt.

IMPORTANT: The ACT and SAT will still be available at all DANTES Test Sites. Reimbursement is an option. DANTES will continue to fund these exams at all DANTES test sites.

- "Proctoring" = Exam Proctoring: proctoring of paper based college/university exams. *By appointment only: 257-2158.*

## MCBH NATIONAL TESTING CENTER BLDG 219 HAWAII PACIFIC UNIVERSITY COMPUTER LAB

***Tests administered at the on-base Testing Center include:***

- CLEP = College Level Exam Program; college credit-by-exam
- DSST = DANTES Subject Standardized Test (both earn college credit-by-exam)

***FOR BOTH CLEP & DSST EXAMS:***

- Every Wednesday, 0800-1530 (*Pre-register CLEP online. Visit <https://cleportal.collegeboard.org/myaccount>*)
- For more info, call 544-9313
- You do not have to be an HPU student to test
- FREE for active duty / test fee for family members and civilians
- FREE test prep materials available at the Education Center (Bldg 220) & Base Library (Bldg 219)

**DANTES EXAM REIMBURSEMENT PROCEDURE FOR ACT, SAT, GMAT, GRE, PRAXIS:**

Go to DANTES Home page; <http://www.dantes.doded.mil/>

1. Scroll down to middle of page and click on "Examinations"
2. Click on ACT, SAT, GRE, GMAT, GRE or LSAT under College Admissions Guide
3. Click on Electronic Reimbursement Request. Electronically complete the reimbursement request form and digitally sign it using your CAC ID.
4. Agree to apply for reimbursement within 90 days of the scheduled test date.

Service members are eligible for the reimbursement of one GED, GMAT, GRE General, GRE Subject, Praxis Core (formerly Praxis I) and Praxis Subject Assessment (including the Principles of Learning and Teaching) while in service. Service members are eligible for the reimbursement of two ACTs, and two SATs during their lifetime in service.