

Save Time!

Register Online!

Now you can streamline your exam process by pre-registering with CLEP online.



Just go to
<https://cleportal.collegeboard.org/myaccount>
to begin!

Find study materials online or at your local library or Learning Resource Center!

It is recommended that you take 3-5 different practice exams to get a good feel for the types of questions that may be asked on your exam.

Walk-In Hours

Test Centers are closed on most federal holidays.
Hours may be subject to change.

Please see
<http://hpunationaltestingcenters.wordpress.com>
for the most recent information.

If you would like to verify that your desired test center is open on the day you wish to test or for driving directions, please feel free to call.

Hickam AFB • 808.543.8053
Mondays 0800 – 1430
Wednesdays 0730 – 1000

Pearl Harbor • 808.687.7081
Tuesdays 0800 – 1430

Kaneohe MCBH • 808.544.9313
Wednesdays 0800 –
1530

Schofield Barracks • 808.687.7093
Thursdays 0900 – 1430

Tripler AMC • 808.544.1493
Fridays 0900 – 1430

Hours as of 11/21/2013

Hawai'i Pacific University National Testing Centers

CLEP Exam Registration

Get college credit today!

Email: mcptesting@hpu.edu

Register for CLEP Online!

Create an account

Go to:
<https://cleportal.collegeboard.org/myaccount>

Click on the “Create an Account” Button

Enter all information to the best of your ability; make sure the username and password are something you can remember!

Check all the boxes and click “Confirm” if they are correct. Otherwise, Click “Edit” to fix them.

Sign-in with the username and password you just made. Depending on your browser settings, you may need to sign in again multiple times throughout the registration process, so don’t forget your password!

You can also use this account to register for more exams in the future or to check your previous exam scores, so keep your login information in a safe place!

If you have any questions about your CLEP account or any of the exams, please contact CollegeBoard at 800.257.9558 or check their website at <http://www.collegeboard.org>

If you have questions specifically regarding HPU’s national testing centers, please call Dave Terry at 808.543.8056 or email mcptesting@hpu.edu

Active Duty:

Before you try to sign up for a test, there are a few more steps you need to take to have your exam funded by DANTES! First, click on the “Manage my Profile” button in the purple box on the right.

If you cannot read/edit the information on this or any of the below pages, please try to access the page in another browser (ex. Firefox, Chrome)

Click on the “Edit This Information” button under “Address and Contact” and add in a primary phone number, then “Save” it.

You may also enter a secondary phone number if you like, but only one number is needed.

Click on “Edit This Information” under “Personal Details” and fill in everything, then check the box that says, “I am eligible for DANTES funding and I am not a veteran” and enter in the additional information requested. Click “Save” when you are finished.

There is a link to a PDF with Eligibility Rules, if you are not certain that you qualify.

Click on “Add Test Center” under “Preferred Test Center,” you don’t have to set a preferred test center, though you may if you so choose. Once you are finished, click “Save.”

Selecting a preferred test center will not prevent you from using other test centers.

Click “Edit This Information” under “General Survey” and answer all questions to the best of your ability.

When you are finished, click “Back to My Account” near the top-right of the page.

Order an Exam

At the bottom of your account screen, under “Recent Orders,” click on the link where it says “Click [here](#) to order a CLEP Exam.”

Find the exam you wish to take, check the box next to the exam title in the grey box, and add it to your cart.

It will display the price as \$80, but you should see “DANTES” under discount and the “DANTES Funded” option will be available when you reach the payment portion of the check-out process. If you are retaking an exam, DANTES will not fund it. In this case, make sure you input your payment information.

Begin the checkout process and verify all information as it is displayed.

If you are only taking the Exam for CCAF, AARTS, SMART, or other military-based transcripts, you may select “Do not send score” for your Score Recipient. If you have a university or college that you are registered or registering for, it is recommended to select that school now; your score will still be applied to your military-based transcript

Once you have registered, your registration is good for 6 months. You do not need to call HPU National Test Center offices to make an appointment. Just come to any test site during walk-in hours with a copy of your test registration confirmation and your military ID and you will be seated.

If you are not DANTES funded, you must pay an additional \$20 sitting fee at the HPU Education Center Office prior to entering the testing room